

## **Coppice Performing Arts School Provider Access Policy 2018-2019**

### **Introduction**

This policy states Coppice Performing Arts School arrangements for managing access for providers to students within school, for the purpose of gaining information about the providers training or education opportunities in line with the 'Baker Clause'.

This Policy should be read in conjunction with the GDPR Privacy Notice

### **Pupil Entitlement**

All students in Year 7 to 13 are entitled to:

- Information around technical qualifications and pathways, apprenticeship opportunities and information, incorporated into the careers education programme. Our careers education programme provides students with information pertaining to all pathways and the requirements at each transition stage.
- Encounter providers to engage in discussions about technical qualifications and apprenticeships, so that students are able to make informed decisions about what destinations are suitable for them. This will be achieved through Careers Fairs, assemblies and group discussion.

### **Management of Provider access requests**

#### **Procedure**

If a provider would like to request access to students, they should contact: Mrs Karen Rhodes (Careers Lead/IAG Co-ordinator- 01902 553901) Email address: [krhodes@coppice.wolverhampton.sch.uk](mailto:krhodes@coppice.wolverhampton.sch.uk)

### **Opportunities**

Throughout the academic year Coppice Performing Arts School hosts various events such as Careers Fairs, Apprenticeships talks, where a wide range of providers will be given the opportunity to attend and inform students of what is available. If you require further information in relation to suitable events for your organisation, please contact the designated individual.

### **Premises and Facilities**

Coppice Performing Arts School will make available the use of the school hall, classrooms or private meeting room depending of the requirement for the activity or event. Audio visual equipment and any other specialist equipment will be provided for the display of presentations. This will have been discussed in advance with the Careers Lead or the member of staff hosting the activity or event. Providers are encouraged to leave any literature pertaining to their education offers or opportunities, as they will be displayed in the CEIAG Hub.

### **Safeguarding**

Schools and colleges are not required to request a DBS check for one off visits and interactions, however, senior leadership will decide on the appropriate level of 'supervision' required for the duration of the visit.

### **Approval and Review**

**Date established by the governing body:**

Autumn Term 2018

**Date of Full Implementation:**

Effective Immediately

**Date for review:**

Spring Term 2019

**Signed:**

(Mr Denis O'Rourke) CEIAG Link Governor

(Mr A McLean) Head Teacher

(Mrs K Rhodes) Careers Lead